

**JEFFERSON/FRANKLIN CONSORTIUM
YOUTH COMMITTEE MEETING
September 12, 2022, Minutes**

- I. A virtual meeting was held on September 12, 2022. The meeting was called to order by David Crump at 11:00 a.m.
- II. Role Call: members in attendance were David Crump, Tiffany Horn, Lora Warner, Hillary Wagner, Valerie Moore, Alice Whalen, Julie Johns, and Megen Strubberg. Interested parties in attendance were Trish Davids and Leanna Eckhoff.
- III. Minutes of April 11, 2022, meeting was reviewed. Motion was made by Julie Johns, seconded by Tiffany Horn to approve the minutes. (Agenda Item III). Motion Carried.
- IV. Youth Committee By-laws & Attestation Form (Agenda Item IV). By-laws were review and no questions were received. Leanna Eckhoff will send each member an attestation form to sign via DocuSign.
- V. Monitoring and Oversight – Leanna Eckhoff presented on the following: (Agenda Item V)
 - a. Office of Workforce Development (OWD) Program Year (PY) 2021 3rd Quarter Statewide Report Card
 - b. PY'21 Jefferson/Franklin Annual Report
 - c. PY'21 OWD Annual Compliance Report
 - d. PY'21 Final OWD/WIPFLI CPA Firm Financial Monitoring
 - e. PY'21 Jefferson/Franklin Sub-State Compliance Monitoring Report
- VI. Leanna Eckhoff presented on Jefferson/Franklin Consortium PY' 22 (7/01/22 – 6/30/23) Workforce Innovation and Opportunity Act (WIOA) Youth Funding (Agenda Item VI).
- VII. Leanna Eckhoff presented on the PY'22 WIOA Youth Service Provider Contract (Agenda Item VII). Per the Youth Committee's vote back in April to renew MERs Goodwill Industries' Youth Service Provider Contract, MERS contract was renewed for another year.
- VIII. Leanna Eckhoff presented on the Workforce Innovation and Opportunity Act (WIOA) Local Plan (PY'20-PY'23) Two-Year Modification (Agenda Item VIII). OWD approved Jefferson/Franklin's two-year plan modification (modification #3).
- IX. Trish Davids presented the WIOA update, and youth success story. Trish also spoke about upcoming community partnerships and the new mentoring program starting in Jefferson County.

- X. The following Workforce Partner Updates were presented:
- a. East Central College- Received \$100,00 Metallica grant to assist manufacturing students. Megan Strubberg spoke about Early College, a program for area high school juniors to receive college credit while still attending high school. ECC is also with Project Lead the Way which has some apprenticeship opportunities.
 - b. Jefferson College- Lora Warner provided information on the upcoming Manufacturing Day which will be held October 7, 2022 and will include facility tours. Jefferson College is applying for an ARPA grant to assist with CDL possibilities.
 - c. Adult Education and Literacy – Governor Parson announced a proclamation that September 18-24, 2022, will be National Adult Education and Family Literacy Week. Alice Whalen stated that Franklin County has approximately 120 participants, many of which are participating in the WEG Transformers English as Second Language (ESL) program. Julie Johns reports that Jefferson County has approximately 50 participants and that they were second in the state for overall performance. Both counties need referrals.
 - d. Jefferson County Juvenile Office – Tiffany Horn stated that they are looking for adult mentors. These individuals must have clean criminal/child abuse backgrounds and have a high school diploma or equivalent. They are also hiring Youth Detention Center workers.

- XI. Next Youth Committee meeting is Monday, April 10, 2022.