

JEFFERSON/FRANKLIN CONSORTIUM
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
October 28, 2021
AGENDA

- I. Call to order – Robert Francis
Rollcall: Please email Leanna Eckhoff (leckhoff@jeff-frankjobs.com) or type in the chat if you are in attendance.
- II. Minutes of August 26, 2021, meeting.
- III. Workforce Services Report
 - a. Workforce Development Programs - Valerie Moore
 - i. Job Center Surveys
 - ii. MoJobs Connect (mobile app)
 - b. Arnold and Washington Job Centers- Lucinda Dennis-Itoka
 - c. Adult, Dislocated Worker, and Youth Program– Trish Davids
 - i. PY21 Enrollments (Dashboard)
 - ii. Success Story
 - d. OJT/Incumbent Worker
 - e. Employment Transition Team (ETT) and Business Services – Susan McKnight
 - f. Workforce and Apprenticeship Update- Bryan Herrick
 - i. Apprenticeship Directory
 - ii. Business Outreach
- IV. Monitoring and Oversight – Michael Ravenscraft
 - a. OWD PY20 Quarter 4 Progress Report
 - b. PY21 1st Quarter Performance (7/1/21-9/30/21)
 - c. Quarterly Sub-State Monitoring
 - d. MERS Staffing Analysis-Affirmative Action Plan (EO)
 - e. COVID-19 DWG Grant OWD Monitoring
- V. Board By-Laws and Elected Official Agreement - Michael Ravenscraft
Request motion to approve Board By-Laws and Elected Official Agreement.
- VI. Funding- PY20 Recapture- \$5844.00 - Michael Ravenscraft
 - a. WIOA Youth- additional \$5215.00
 - b. WIOA Adult- additional \$629.00
- VII. Annual Agreement – Michael Ravenscraft
- VIII. Local Plan and Policy Updates - Leanna Eckhoff
 - a. Local Plan Modification #2- OWD Approval
 - b. Equal Opportunity (EO) Policy Updates
 - i. Accommodation Policy
 - ii. Complaint and Grievance Policy
 - iii. Corrective Action/Sanction Policy
 - iv. Harassment, Discrimination and Retaliation Policy
 - c. Sub-State Monitoring Policy**Request** motion to approve policies and submit to OWD for approval.

- IX. Workforce Partner Updates
 - a. East Central College – Joel Doecker
 - b. Jefferson College – Dr.Chris DeGeare/Lora Warner
 - c. Adult Education and Literacy –Alice Whalen/Julie Johns
 - d. Vocation Rehabilitation – Sarah Diehl
 - e. Economic Development- Sal Maniaci, Todd Tracy
 - f. MWA/SkillUp/Jobs League- Emma Fox/ Mirza Bijedic
 - g. Jefferson Franklin Community Action Corporation- Jill Quaid/Jane Kost
- X. Meeting and Conferences
 - a. OWD Annual Monitoring Summit – December 14-15, 2021.
 - b. Elected Official Summit- Spring 2022
- XI. Civilian Labor Force Data – Robert Francis
- XII. 2022 Local Workforce Development Board meetings will be on:
 - a. January 27, 2022
 - b. April 28, 2022
 - c. August 25, 2022
 - d. October 27, 2022