

JEFFERSON/FRANKLIN CONSORTIUM  
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING  
October 25, 2018

Jefferson/Franklin Consortium Workforce Development Board held a videoconference meeting October 25, 2018 at 1:30 p.m. with members attending in Room 325 at Jefferson College, Arnold, and in Room DSSC 304 at East Central College, Union.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Angela Inman, Dena McCaffrey, David Dews, Steve Markus, Dione Pashia, Jennifer Wooldridge, David Crump, Jeanie Ray, Richard Oldenburg, Debbie Durham, Alice Whalen, and Joel Doepker.

The meeting was called to order by Robert Francis, Chairman.

Motion was made by Steve Markus, seconded by Debbie Durham, to approve the minutes of the August 30, 2018 WDB meeting (attached Agenda Item II.) Motion carried.

Workforce Services Reports (attached Agenda Items III. a-e) were presented as follows:

- a. Workforce Development Programs – Valerie Moore
- b. Arnold and Washington Job Centers -- Thomas Whitehead and Lonnie Dement
- c. Adult/Youth/Dislocated Worker Programs – Trish Davids, MERS Goodwill
- d. Employer Business Services – David Goetz
- e. Employment Transition Team (ETT) – Don Smith

Michael Ravenscraft gave the Monitoring and Oversight reports (attached Agenda Items IV. a-e):

- a. Program Year 2018 (PY'18) Workforce Development Financial Monitoring
- b. PY'18 Summer Jobs Monitoring visit, September 26-28, 2018
- c. Program Year 2018 First Quarter (7/1/18-9/30/18) Performance Status Report
- d. PY'17 (7/1/17-6/30/18) Annual Performance History Report
- e. PY'17 (7/1/17-6/30/18) Annual Monitoring Report

As required by Issuance 19-2016 and Internal Revenue Service that Board members be required to disclose awareness of the organization's Conflict of Interest Policy, the WDB members were provided a Conflict of Interest Disclosure Statement (Agenda Item V.) for their review/signature with the forms to be kept on file at the Office of Job Training Programs.

Michael Ravenscraft requested a motion to approve the recommendation as listed for appointment to the WIOA Youth Committee in concurrence with the Chief Elected

## Agenda Item II.

Officials of Jefferson/Franklin Consortium. A motion was made by David Crump and seconded by Steve Markus. (Agenda Item VI.) Motion carried.

Michael Ravenscraft discussed coordination with Family Support Division and Missouri Division of Workforce Development on the Skill UP Program (Agenda Item VII.)

Michael Ravenscraft discussed the certification of Work Readiness Communities in both Jefferson and Franklin Counties (Agenda Item VIII.)

Michael Ravenscraft discussed Equal Employment Opportunity and the Jefferson/Franklin Consortium Equal Opportunity Monitoring Report (Agenda Item IX).

East Central College and Jefferson College presented information on additional grants and programs being added to East Central College and Jefferson College. Julie Johns and Alice Whalen gave updates on Adult Basic Education and Literacy including AEL class expansions. Angela Inman gave updates on Vocational Rehabilitations programs and their office moving. Economic Development in Jefferson and Franklin counties was discussed in (Agenda Item X.)

Civilian Labor Force Data was reviewed by Robert Francis (attached Agenda Item XI.).

Richard Oldenberg discussed highlights from the 2018 Governor's Conference on Economic Development.

Michael Ravenscraft discussed highlights from the Missouri Chamber of Commerce and Industry Workforce2030 Conference.

The next WDB meeting will be held January 31, 2019 at 1:30 p.m.