

JEFFERSON/FRANKLIN CONSORTIUM  
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING  
October 26, 2023

Jefferson/Franklin Consortium Workforce Development Board held a virtual meeting on October 26, 2023, at 1:30 p.m.

The meeting was called to order by Robert (Bob) Francis, Board Chair.

Attendance was taken and a quorum was present. The following WDB members were in attendance: Board Chair, Bob Francis, Board Vice-Chair, David Crump, Dr. Chris DeGeare, Joel Doepker, Debbie Durham, Amanda Black, Annette Kendrick, Nicole Hillemeier, Steve Markus, Jeff Cartnal, Andrew Held, Donna Litton, Samantha King, Julia Kampert, and Valerie Moore. Other interested parties in attendance: Mary Brown, Jane Kost, Trish Davids, Eric Kappel, Megan McEwen, Tina Davis, Lora Warner, Hilary Wagner, and Leanna Eckhoff.

**Motion** was made by Steve Markus, seconded by Andrew Held to approve the minutes of the August 24, 2023, Workforce Development Board (WDB) meeting (Agenda Item II.) Motion carried.

The Conflict-of-Interest policy (Agenda Item III.) was reviewed as presented, by Jane Kost. Attestation will be sent via DocuSign.

Workforce Services Reports (Agenda Item IV.) were presented as follows:

- a. Office of Workforce Development (OWD) Update – Valerie Moore
- b. Adult, Dislocated Worker, and Youth Program/Success Story/ – Trish Davids
- c. On-the-Job Training/Incumbent Worker Training Program – Eric Kappel
- d. Business Services Team – Leanna Eckhoff

Monitoring and Oversight (Agenda Item V.) – were presented as follows, by Mary Brown.

- a. Program Year (PY) 2023 First Quarter (7/01/23 – 9/30/23) Performance
- b. PY'22 (7/01/22 – 6/30/23) Equal Opportunity Employment Data Analysis

PY'20 -PY'23 Jefferson/Franklin WIOA Local Plan (7/1/20-6/30/24) Updates (Agenda Item VI.) were presented as follows, by Mary Brown

- a. OWD Approval of New Board Members
- b. WIOA Adult/Dislocated Worker & Youth Follow-up Policies

The Youth Council's recommendation (Agenda Item VII.) to increase the Minimum Wage for Work Experience was reviewed and presented, by Jane Kost. Recommendation – Jane Kost

**Motion** was made by Steve Markus, seconded by David Crump to accept/approve the Youth Committee's recommendation to raise the Work Experience hourly wage to \$15.00; effective November 4, 2023. Motion carried.

The following organizations presented Community Workforce and/or Economic Development updates (Agenda Item VII.):

- East Central College/AEL/Franklin County – Joel Doepker
- Jefferson College/AEL/Jefferson County – Dr. Chris DeGeare
- Jefferson County Economic Development – Donna Litton

Civilian Labor Force Data was presented by Bob Francis. (Agenda Item IX.)

The Next WDB meeting will be held on January 25, 2023, at 1:30 p.m.

2024 Local Workforce Development Board meetings will be on:

- a. January 25, 2024
- b. April 25, 2024
- c. August 22, 2024
- d. October 24, 2024

**Motion** to adjourn.